

'One Norbiton, Working Together'
Action Plan
 Employment (16-24) and Income Maximisation Sub Group

Priority Objective 1 - To increase opportunities for young people (16-24) in Norbiton to enter Employment

Updated: 20-Jun-12

No	Actions	Group Lead	Partners	Timeline	Details
1	Identify those not in Employment, Education or Training (NEETs) in Norbiton	Tony Willis	14-19 Education, Employment and Skills	July 2012	<p>Information on all NEETs is held by both the 14-19 Education, Employment and Skills team and the Youth Services team within RBK.</p> <p>Invite professional from 14-19 Education, Employment and Skills team to be part of group.</p> <p>Cross over with some aspects of Youth Activities group. Action Plans to be shared and co-ordinated.</p>
2	Produce contact list and map of all partners currently involved in addressing youth employment issues inc strategies and actions	Tony Willis		July 2012	Draft Partner Contact list produced 20-Jun-12
3	Liaise with and promote the Foundation Learning Course for 16-19 year olds not in Employment, Education or Training (NEETs)		14-19 Education, Employment and Skills Kingston Adult Education (KAE) Children and Young Persons Plan Job Centre Plus		<p>Foundation Learning (KEA)</p> <ul style="list-style-type: none"> • Young unemployed people between the ages of 16-18 who are not attending school or college and are looking to progress into employment, an apprenticeship or onto a level 2 college course • Ideally suited to those who may prefer to learn within an adult environment • Young people with few or no qualifications, low results, or social/health problems welcome <p>Eligibility</p> <ul style="list-style-type: none"> • Not in employment or attending school or college • Not ready to progress to a level 2 college course <p>Children and Young Persons Plan - Priority Objective 5 All young people will be able to make a successful transition to</p>

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					adult life, continuing education and employment
4	Liaise with and promote the personalised learning programme; English, Maths and IT Functional skills delivered alongside an employability and progression qualification to include a work placement.		Kingston Adult Education (KAE)		
5	Investigate what information, advice and guidance for 16-24 year olds is available on key employment issues including training and employment.	Tony Willis	14-19 Education, Employment and Skills Citizens Advice Bureau Advice & Information Centre (RBK) Kingston Adult Education (KAE)	July 2012	14-19 Education, Employment and Skills have a website with advice and information. Steps to employment or learning
6	Utilise 'Young Livin' Bus and Website to promote employment services available				
7	Investigate mentoring opportunities for those not in Employment, Education or Training (NEETs) and 18-24 year olds looking for Employment.	Ed Naylor			
8	Obtain information and details of all apprenticeship opportunities that currently exist within Kingston				
9	Promote and publicise available apprenticeship opportunities with local employers				
10	Investigate opportunities to increase the number of local employers offering apprenticeships	Andrew Sherville			
11	Arrange and organise events in Norbiton to promote and publicise services available for those not in Employment, Education or Training (NEETs) and 18-24 year olds looking for Employment.				
12	To monitor on a monthly basis the relevant employment data for Norbiton ward	Tony Willis			

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13	Investigate funding arrangements for those currently involved in creating employment initiatives for young people				
14	Work in partnership with Job Centre Plus in planning youth employment event in Sept-12	Kav Dhillon (JCP)			
15	Meet and discuss services available from Kingston College to enhance employment opportunities for 16-24 year olds.	Sarah Williams (KC)			
16	Ensure that local employers are fully aware of the 'Youth Contract' initiative and are receiving appropriate support to implement this if required.	Andrew Sherville (RBK)			
17	Engage with 'Community Upon Thames' to explore partnership working to facilitate employment opportunities for young people.	John Hall	Maundy Todd (Director) Community upon Thames	July 2012	<p>We have specific success in supporting NEETs into paid work and can offer the following.</p> <ol style="list-style-type: none"> 1. Internships at our office 2. IT training for the workplace 3. Job Workshops which includes, CV review, interview technique, how to go about getting and keeping a job and handholding to get them over the line. 4. One to One Mentoring - Barclays Corporate are part of our mentor support team. 5. We work with specialist recruitment consultants, Incite-People and have access to many employers. 6. Access to other training programmes as per the interest and CVs of individual people. <p>B. We would be very keen to meet the 2 young people whom you said are members of the panel and see what they would find most useful and perhaps work with them to develop a specific project for young people from the Cambridge Estate</p> <p>C. We have possible access from a Corporate Social</p>

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				<p>Responsibility programme of a large private equity company and would be delighted to talk through possibilities with them and the young people on your panel.</p> <p>D. The DWP Minister, Maria Miller, visited our office and as a result we are involved in a number of DWP initiatives which we could perhaps tap into.</p> <p>I have discussed trying to help the 'One Norbiton' project on a more proactive basis with Penny Shelton, several times, so am ccing her.</p> <p>Maundy Todd</p>
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Baselines and Measures

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