



‘ONE NORBITON’

Meeting Title: Community Working Group
Date and Time: 6.30pm on 16th April 2013
Venue Address: Piper Hall, Piper Road
Chair: Dr Mike D’Souza [MDS]
Secretary: Jill Preston [JP]
Present: Elaine Kennedy [EK] Harry Hall [HH]
 Peter Holmes [PH] Alma White [AW]
 Ed Naylor [EN] Thea Lloyd [TL]
 Richard Allen [RA] Sheila Griffin [SG]
Apologies: John Hall Clive Clarke
 Peter Jeens Doreen Gardiner

MINUTES

Item		ACTION
1	<u>WELCOME AND INTRODUCTIONS</u> There were no guests to introduce	
2	<u>MINUTES OF 11^T MARCH 2013</u> These were agreed	
3	<u>MATTERS ARISING:</u> a) Surrey Save feedback– EN will report on this as part of his sub group report b) Duke’s Tavern application – HH reported that the petition has received in excess of 130 signatures plus several individual letters have been sent to the Director of Planning – including ones from One Norbiton, CREst and CRERA. JP and HH are due to meet with Mr Mahon who has been in touch on behalf of the contractor. c) Chamber of Commerce Trade event – JP will check details for this.	HH JP JP
4	<u>DISCUSSION REGARDING FUTURE PLANNING DAY FOR ONE NORBITON</u> MDS reported that Dean Tyler has been in touch to report that the Government are planning to continue with the project under a slightly different format and called ‘Network of Champions’ However, within Kingston the One Norbiton pilot will only be rolled out to areas such as Chessington and Surbiton. He went on to report that EK and JP are working to organize a one day team building event to look at the way forward for One Norbiton. It was agreed that this be organized for 18 th June from 11am to 4pm. There was	

	discussion about a possible venue with PH offering the church if needed. Key items for discussion will include future governance of the CWG, a review of sub groups and plans for the future.	EK JP
5	<p><u>'END OF PILOT' REPORTS FINAL DOCUMENTS</u></p> <p>MDS reported that the final version of the CWG's End of Pilot report has now been sent to Dept for Communities and Local Government [DCLG] plus all other key partners within the project. Those present thanked MDS for the work he had done to create this report.</p>	
6	<p><u>FEEDBACK FROM DIRECTOR'S MEETING 4.4.13</u></p> <p>a) Bank account – MDS reported that there are still problems trying to obtain a bank account with Lloyds /TSB. They have now switched to a Business extra start account. As a fallback position he and JP have also been in touch with HSBC to talk about the possibility of opening a Treasurer's Account with them</p> <p>b) Future Governance of CWG – JP circulated a document asking for comments and views on the existing Terms of Reference and the changes required now that the pilot is over. This will be one of the key items for discussion at the Teambuilding Day on 18th June. [Appendix 1]</p> <p>c) Office space – MDS reported that he and JP are due to meet with Simon Oelman on Thursday morning. One of the key items discussed will be when the new office space will be available and how the task force can be organized to assist with the refurbishment.</p> <p>d) Community Rangers – For discussion under item 7[e] below</p> <p>e) 'One Norbiton' 'Confidential Enquiry' – This is now complete and is already on the One Norbiton website. In addition it will be used when recruiting the Community Panel. MDS has set up a facility on his Ipad which can translate into all relevant languages.</p>	<p>MDS</p> <p>JP</p> <p>MDS/JP</p> <p>MDS</p>
7	<p><u>SUB GROUP FEEDBACK:</u></p> <p>a) Housing, Environment & Neighbourhood – PH reported that minutes from the last meeting are now available (see appendix 2) In addition he read out a letter drafted by Richard Allen concerning the consultation process for Waters Square (appendix 3) He informed the meeting that he has invited Sarah Lawton to discuss Fuel Poverty at the next meeting and intends to also ask a representative from Town Planning to a future meeting as there is a need to co-ordinate upcoming building projects.</p> <p>Finally, JP raised the point that two or three people found the late – 7.30pm – start of the meeting inconvenient and asked if it would be possible to move the meeting forward by an hour. PH felt that the late start was needed to accommodate people who work.</p> <p>b) Community Engagement – MDS reported on behalf of DL who has been unable to attend meetings due to the renovation of his home. There is a meeting planned for Thursday afternoon where the main agenda item will</p>	PH

	<p>be to plan the calendar and agree an action plan to produce it.</p> <p>Progress on the 'Mind the Gap' campaign will be reported by JH when he next attends.</p> <p>c) Employment 16–24 & Income Maximization – (see attached report appendix 4)</p> <p>d) Youth Activities – No report</p> <p>e) Police and Safety – (see attached minutes appendix 5) SG also reported that she has just started recruiting Neighbourhood Watch members around the Norbiton Common Road area.</p> <p>EK gave a brief verbal report about progress of the Community Rangers project. [report circulated with meeting papers] Members have now visited both Hammersmith & Fulham and Hounslow to see how both schemes operate. One is council led and the other privately run. H &F have estimated that for One Norbiton to have 2 wardens on duty 7 days a week it will cost £300,000. Other estimates are being sought.</p>	<p>JH</p> <p>SG</p> <p>EK</p>
8	<p><u>TO PLAN EVENTS FOR 2013 AND FUTURE GUESTS</u></p> <p>It was agreed that David Smith be invited to the May meeting and that in June we invite a representative from Mental Health Services.</p>	
9	<p><u>ANY OTHER BUSINESS</u></p> <p>Date and Time of Next Meeting: 14th May 2013 6.30pm Piper Hall</p>	