



## ‘ONE NORBITON, WORKING TOGETHER’

<b>Meeting Title:</b>	<b>Community Working Group</b>	
<b>Date and Time:</b>	6pm on Wednesday 14 <sup>th</sup> January 2015	
<b>Venue Address:</b>	<b>QUEEN MARY’S HALL</b>	
<b>Chair:</b>  <b>Attending</b>	Dr Mike D’Souza <b>Secretary:</b> Jill Preston Ed Naylor, Clive Clarke, Harry Hall, Maundy Todd, Elaine Kennedy Graeme Hodge David Ryder-Mills, Rashid Laher, Damon Hart-Davis  Cllr Sheila Griffen, Cllr Bill Brisbane, Alma White, Thea Lloyd, PCSO Roz, PC C. Belton, Chas Warlow	

### DRAFT MINUTES

Item		Appendix
1	<b><u>WELCOME AND APOLOGIES</u></b>  C. Coke, P.Shelton, S. Crankston, P. Hutchinson, H. Terry, J. Farrier	
2	<b><u>MINUTES OF 17<sup>th</sup> DECEMBER 2014</u></b>  These were unanimously agreed	1
3.	<b><u>MATTERS ARISING ( NOT COVERED ELSEWHERE)</u></b>  <b>a) Older people project</b> - HH reported that he had been unable to pursue this. However JP reported that MT has invited her to sit on a Panel on 2 <sup>nd</sup> February where the needs of Older People will be addresses. This will be reported at the next meeting. It was agreed that this event be carried forward so that outcomes from the Panel can be implemented <b>b) Street drinkers meeting</b> - Minutes from the last meeting were submitted. <b>c) Energy Saving Project</b> - CW reported that he is working with CREST to hold an event at the end of February encouraging residents to have an energy MoT. This is in conjunction with the project that was discussed at the previous meeting.	
4	<b><u>DISCUSSION WITH GRAEME HODGE – NEW NORBITON ‘CHAPEL STREET’ SCHOOL</u></b>  GH gave a ‘Powerpoint’ presentation explaining that the ‘Chapel Street Schools’ group have taken possession of the Coombe Road premises in order to create a Free School. This means that it would be governed by Central Government and not via Local Authority. EN led a discussion that sought to assure residents that	

	this would be in the interest of Norbiton residents.	
5.	<p><b><u>ACCOUNTS – BUDGETS FOR NEXT YEAR</u></b></p> <p>JP reported that she , Mike, Robert Markless and Paul D’Souza have been working to create an accounting system which will offer an easily accessible update for everyone. At present budget headings have been identified and sub group leads have been asked to submit draft budgets so that a forecast can be agreed and cashflow monitored.</p>	
6.	<p><b><u>AGM PLANS AND AGENDA ITEMS</u></b></p> <p>The AGM is booked for 17<sup>th</sup> February in Piper Hall at 6.30pm.</p> <p>Posters have been erected and details of the event have been distributed to both residents and local agencies.</p> <p>A draft agenda, minutes and Annual report had been previously circulated. The Chair asked for contributions or suggested changes from all involved. The Chair reported that there is a hope that the structure of One Norbiton can be simplified in the future.</p>	
7.	<p><b><u>ONE NORBITON TASK FORCE – INCL NORBITEENS – REVIEW</u></b></p> <p>The Chair reported that Helen Terry and Clive Clarke are currently undertaking a review of the Norbiteens project. An initial meeting has been held to set the parameters and they are due to meet with HH, project lead, to investigate further.</p> <p>The results will be fed back at the next CWG</p>	
8.	<p><b><u>DISCUSSION ON COMMUNITY HALL MANAGEMENT</u></b></p> <p>JP stated that there is no longer a Halls Manager since RBK have reviewed their structure. She has been in contact with several groups who run events from the hall and they agree that it would be useful if a ‘hall users’ group is convened which could meet perhaps quarterly with RBK officers to discuss items causing problems etc.</p> <p>HH reported that Housing are currently discussing a Community Housing Trust agreement with Residents Associations. He felt that the management of halls would be included in the remit. He suggested that Housing and the Fed be allowed to press ahead with plans and report back to One Norbiton.</p>	
9	<p><b><u>COMMUNITY ENGAGEMENT</u></b></p> <p><b>a) Community Hub</b> – JP reported that despite extensive searches RBK are unable to provide plans for the base of Madingley. MDS reported that he is approaching an architect friend who might be prepared to create new plans. There have been several meetings of prospective ‘Hub’ users where an outlined project plan has been agreed. MDS and JP have been doing their best to set up</p>	

	<p>a meeting with Simon Godfrey ( Resident Participation Lead) and Andrew Donaldson. This has been postponed twice but a new date has been set for the end of February. We have urged RBK to offer a draft lease so that negotiations can proceed and fundraising commence.</p> <p><b>b) Panel recruitment</b> - MDS reported that a second round of letters are being sent to the panel, local deliveries are being done by Norbiteens but those in 'posh Norbiton' will be posted.</p> <p><b>c) E-Democracy update</b> – Thanks to the poster at Norbiton Station, recruitment to the Forum has shot up to over 150 people.</p>	
<b>10.</b>	<p><b><u>PRIORITY GROUP FEEDBACK/REPORTS</u></b></p> <p><b>a) Police And Safety</b> - Minutes from last meet are attached</p> <p><b>b) Surrey Save – to discuss review</b> – Minutes and report from meeting are attached.</p>	
<b>11</b>	<p><b><u>DATE AND TIME OF MEETINGS</u></b></p> <p>AGM – February 17<sup>th</sup></p> <p><b>CWG 17<sup>th</sup> March – Piper Hall 6.30pm</b></p> <p>Draft calendar has been distributed</p>	