



ONE NORBITON

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MEETING OF THE ONE NORBITON BOARD ON TUESDAY 4th JUNE 2013 AT 6pm THE MEETING
IN 45 CHATHAM ROAD

Present: M. D'Souza [Chair] J. Preston [Secretary] J. Hall, E. Kennedy , H. Hall [after item 1]

MINUTES

1. APOLOGIES AND INTRODUCTIONS

H Hall will be late

2. TO RECEIVE MINUTES OF MEETING HELD ON 7TH MAY 2013

These were agreed. It was agreed that minutes from Director's meetings will be put on the One Norbiton website.

3. MATTERS ARISING:

a) To update on One Norbiton bank account - The bank account is now up and running. An application has been made for internet banking and the funds which were being held by CRESt have been transferred. It was agreed that accounts will be presented at each meeting.

b) One Norbiton Office - Several CWG members viewed the 'Old Laundry' premises that have been offered by RBK as a possible office. It was agreed that the premises are in very bad condition and will require a great deal of time and money to be made habitable. It was agreed that we ask a professional to take a look at the premises to provide an estimate as to the cost of refurbishment.

c) Norbiton First funding applications for 2013 – It was agreed that applications be made to cover the cost of administration of One Norbiton and also Task Force costs.

4. **ON TEAMBUILDING EVENT – 18TH JUNE** - (see discussion paper)

EK presented a discussion document regarding the aims and content of the 18th June event. It was agreed that the three discussion groups be led by Ed Naylor, Hilary Garner [KVA] and Jill Preston. MDS will Chair the event and facilitate the end debate.

Those present went through practical plans for the meeting and agreed who is doing what.

5. **JOB CENTRE PLUS AND FIRST TASKS FOR ON TASK FORCE :**

a) Surrey Save leaflets and signage. - MDS reported that he had met with Alison Chilvers from JC+ who had been very helpful and informative. He was advised that NEETs who are in receipt of benefits cannot be paid in cash without loss of benefit. However, they can be given a 'reward' such as Phone Cards in return for volunteering their services. Those on Employment and Support benefit can be paid up to a maximum of £99 per week without loss of benefits. There was discussion about the current NEETs wishing to be involved and it was agreed that a suitable admin system be put in place.

b) Signage. – MDS reported that this has been discussed with SO several times and he has agreed that if ON Task Force take on this job there can be a One Norbiton logo on the signs. We are still awaiting existing signs from Des Gordon. MDS will chase when he writes to Richard Grainge – RBK Housing Manager.

6. **BUILDING ONE NORBITON DATA BASE AND E-DEMOCRACY PROGRESS**

EK and JH reported on the training session which they had attended that day on how to obtain data and use it. They reported that there is a huge range of in a variety of formats available to us..

It was agreed that the recruitment leaflet for 'E-democracy' be printed and delivered in addition to the Surrey Save launch leaflet. MDS has received a quote of £ from TAG plus £ for 'One Norbiton banners.

7. **DUKE'S TAVERN UPDATE**

The Public meeting had been very well attended and all those who attended have been urged to attend the RBK Planning and Development meeting on 12th June.

8. **ANY OTHER BUSINESS**

It was agreed that MDS speak to PJ and DL about the possibility of attending future meetings.

Those present thanked EK for her hospitality and the meeting closed at 8.30pm.

