

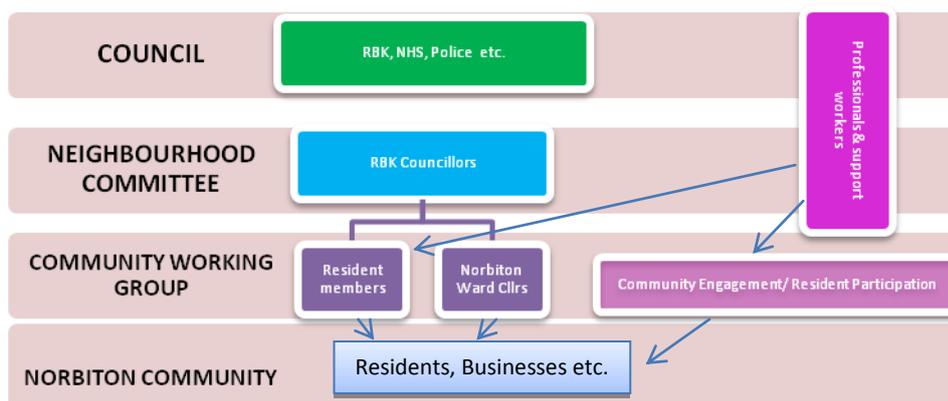


JUNE REPORT FROM FINANCE AND ADMIN SUB GROUP (INCLUDING CONSTITUTION)

The aim of this meeting was to discuss and understand the role of the CWG within the One Norbiton project and then to draft a Constitution that will reflect this and inform the governance of the group.

Although he was unable to attend, Mike had submitted a draft Constitution which was well received and will be amended for any future Constitution.

The group began by discussing how the Community Working Group ought to slot in with the existing strategic groups and committees already operating, in particular with RBK who have a historical relationship with those who are democratically elected to serve RBK Councillors . It was generally agreed by those present that if this project is to succeed it will need to align itself to the structures that are already in place and operating. Steven suggested that the most effective way of doing this would be for the One Norbiton CWG to operate through the RBK Neighbourhood Committee. This would also simplify the funding/budgets matter as the Neighbourhood Committee are already set up to allocate funds.



Membership of the group will be defined as individuals : residents and non-residents with an active contribution to Norbiton and organisations. There will be a set procedure for Norbiton residents to become voting members which will specify how a member is appointed and at what stage they can vote (i.e.: Once their application form has been submitted and verified) Given the fact that Norbiton Councillors will be expected to represent the Norbiton Community at the Neighbourhood Committee, especially when funding is agreed, it was suggested that they be invited to become members of the Community Working Group and therefore have first- hand knowledge of what the community they represent is discussing. It is hoped that this will avoid any conflicts between CWG and the ward Councillors at Neighbourhood Committee level, and also prevent the possibility of them finding out about actions ‘second-hand’.

Any Sub-groups will operate through and report to the CWG. Each will create an ‘Action Plan’ that will be submitted to the CWG and regularly reviewed. This will ensure that the CWG are fully aware of everything that is being done under One Norbiton. The Norbiton First Community Panel was discussed and it was suggested that this be simply managed by having a regular item on the CWG agenda.

Further informal discussions held between sub group members since this meeting have focused on the various options that are open to One Norbiton regarding the type of Constitution we have. Initially it had been thought that a general basic Constitution could suffice. However, as it is more than possible that One Norbiton will have a turnover in excess of £5000 per annum becoming a registered charity might be a sensible next step. Also, should this be done as well as becoming a limited company? The other alternative would be to become something called a 'Community Interest Company'

The Constitution group are scheduled to meet on Thursday, 28th June to discuss this further. This will involve people who have a far greater understanding of what is needed and/or possible than I do! Hilary Garner and Zahida from KVA will be there, as will Dean Tyler (One Norbiton project lead) plus Mike and I and hopefully Councillor Steven Brister. The aim is to meet with those who are in a position to help and guide us but also to let us know straight away what is not possible – this will save time debating pointless issues.

Our intention is to have a draft ready for circulation by July. How we proceed from there is open for discussion. Mike and I discussed this yesterday and wonder if it would perhaps be sensible to hold a separate meeting with this as the only agenda item. I am hoping that we can arrange for Hilary Garner to facilitate this as he did such a wonderful job with the Terms of Reference. Those who registered an interest at the mass meeting could also be invited to give their point of view and a copy of the draft uploaded on to the website with an invitation to others in the Norbiton Community to comment

There was also a meeting of the Finance and Administration sub group on 29th May. This was attended by Mike, Cllr Brister, Dean Tyler and Al Mawji – RBK lead on Finance – as well as myself. Progress with this group will be slow initially but discussions from that meeting have helped to create an initial draft Action Plan. This is attached.

Jill Preston