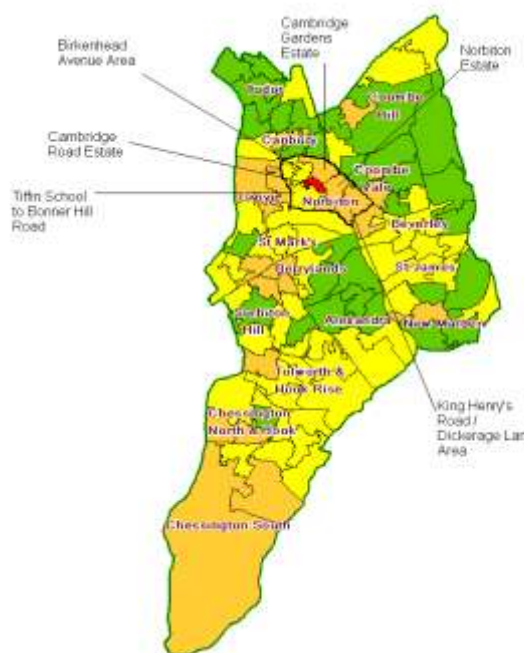
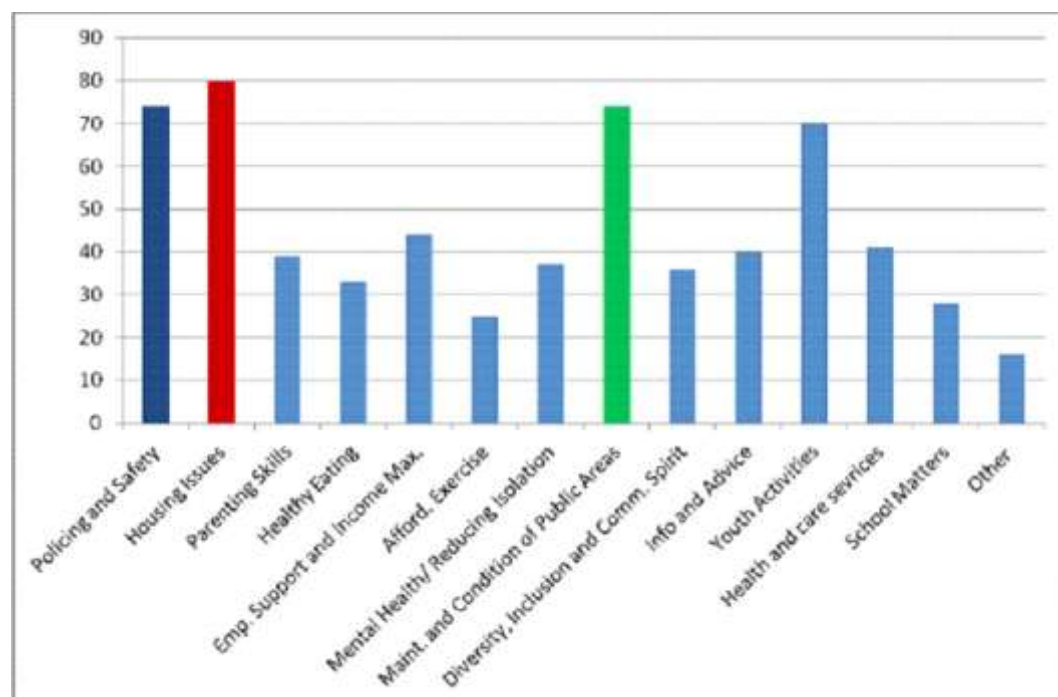


# Highlight Report

|  |  |                          |   |
|--|--|--------------------------|---|
| <b>Sponsor:</b>  | <b>David Smith</b>   | <b>RBK Project Lead:</b> | <b>Gary Walsh</b>                       |
|  |  | <b>Project Manager:</b>  | <b>Martha Earley</b>                    |
| <b>Project Title:</b>  | <b>One Norbiton, Working Together</b>  |                          |   |
| <b>Date:</b>   | <b>15.11.11</b>  |                          |   |
| <b>Budget Status:</b>  | <b>Current Spend to date</b>   |                          | <b>Funding source</b>                   |
|  | £14k Turning Point (Consultancy)   |                          | NHSK                                    |
|  | £75 Turning Point (publishing costs)   |                          | RBK Neighbourhoods                      |
|  | £2k Kingston University (External Evaluation) KU match funding this to total £4k   |                          | NHSK and Matched by Kingston University |
| <b>Total spend £16,075</b><br><b>Additional allocated funding:</b><br><b>8k from Kingston Met Police</b> |  |                          |   |
| <b>Project Brief</b>   |  <p>The ward of Norbiton is more deprived than other parts of Royal Borough Kingston. Piloting this Local Integrated Service, 'One Norbiton, Working Together' project will help to improve the lives of Norbiton people.</p> <p>The project will;</p> <ol style="list-style-type: none"> <li>1) Develop a community voice and involve Norbiton community members in decisions about priority setting and resources for Norbiton</li> <li>2) Pool money and resources together to form a single pot for Norbiton community members to influence or control</li> <li>3) Increase partnership working on Norbiton issues between agencies and with community members</li> </ol> |                          |   |
| <b>Project Against Plan Status:</b>  | <b>Prioritisation survey complete. Top 4 issues identified.</b><br><b>Endorsement sought at Kingston Strategic Partnership Group 12.9.11</b><br><b>Resources allocated by Met Police</b><br><b>Community Budget Proposal submitted</b><br><b>Community Working Group now Autonomous with own Terms of Ref</b>  |                          |   |

## Work completed in last period:

### Prioritisation exercise revealed four top areas including Housing, Police and safety, Maintenance and condition and Youth activities



### Community Working Group (CWG)

- Community Working Group (CWG) Workshop held on Wednesday 26<sup>th</sup> October at Queen Mary's Hall, Cambridge Gardens 10am- 2pm. Introduced Group to new Senior for Localities who is taking over Community Development Support. Agreed Final Version of Terms of Reference. Group is now officially autonomous and will agree their own agendas/ meeting details with only support from ECET/ KVA/ Neighbourhood Manager (ECET is no longer running these).
- Community Member Dr Mike DeSouza provided a presentation to the group on possible research and governance methods to explore.
- Neighbourhood manager explained various models of neighbourhood management/ governance structures to compare.
- ECET/ KVA and Neighbourhood Manager provided brief of how they may continue to support the CWG in their different roles.
- Community member registered interest in the Community First £17k from the Community Development Foundation/ Cabinet Office. Discussions held with CWG –discussed ToR, Governance and Third Sector 'partner' needing to be in place to take this further forward. CWG to discuss further with KVA.
- CWG agreed rotating chair and minute takers. Next meeting to be held by them is on 16.11.11.
- CWG agreed to 2x action groups on Housing and Policing and 1x action group on engagement activities/ community research. ECET to facilitate these and professionals representatives for each area to be identified.

### Presentation to Kingston Strategic Partnership group

## Highlight Report

- Partnership group endorsed the work so far and the next steps planned
- Partnership keen to see work on top 4 priorities and not to lose work streams on the other areas that are interrelated/ interdependent and connected to these
- Russell Styles and Gary Walsh attended on 10<sup>th</sup> October to continue discussion on pooled budgets/ resource allocation, 1:1 meetings to be held with Strategic Partner leads including Martyn Jones (Kingston University) Peter Mayhew-Smith (Kingston College) and Jashoda Pindoria (Job Centre plus)

### **Communications**

- Highlight report presentation given to Board and to PWG
- Article published in Joint Public Health Annual report (Pg 85 onwards)
- Joint Professionals and Working Group Conference -38 people attended and received presentations from David Smith, Martha Earley, Ian Leete (Cabinet Office), Chief Inspector Bill Heasman (Kingston Police), Mike England (Housing), Dr Heidi Seetzen (Kingston University) and Eleanor Jones (Young Foundation).
- Meeting held with Project Lead, Project Manager and Communications Lead. Communications Project Team member identified to carry out a) corporate communications and b) to support the Community Working Group to develop and deliver communications/ engagement plans.
- Communications section of the Project plan being developed further

### **Evaluation**

- Kingston University carrying out focus groups with Community Working Group and have been observing at PWG/ Project board.
- Dr Seetzen will be facilitating the evaluation workshop in the North of England arranged by Cabinet Office end of November

### **Cabinet Office**

- LIS workshops being organised in the North of England
- Ian Leete has now left the Cabinet Office. Our link there is now Joanne Fearne
- Workshops and LIS area event being organised for the 10<sup>th</sup> December. Hilary Garner wishes to attend on behalf of Kingston. 2 other Kingston reps to be confirmed.

### **Community Research**

- 2 x University meetings held with Katherine Shepherd
- David Holloway has carried out a Reducing Crime Together survey profile for Norbiton
- Paul Murphy (Management Graduate in Strategic Business) is carrying out a Norbiton Ward profile for the community to use. Has met with Public Health and Performance colleagues and will include relevant JSNA/ Borough Profile data –report to be produced by end of Nov

### **Resources**

- Request made to finance to set up separate cost centre for ONWT funding/ pooled resources. RBK to invoice Met Police on behalf of ONWT project for MPA funds.
- Police Allocated MPA monies (8k). Spend plan must be in place by 6<sup>th</sup> December and work areas on Anti Social Behaviour, Domestic Violence and Joint Engagement.
- Community First Panel money. Cabinet Office explained the Community First fund of £17k is ideal for our LIS work. Community member registered interest in this on behalf of the ONWT Community Working Group.
- ECET continuing to manage community relations and will facilitate joint professional and community action groups

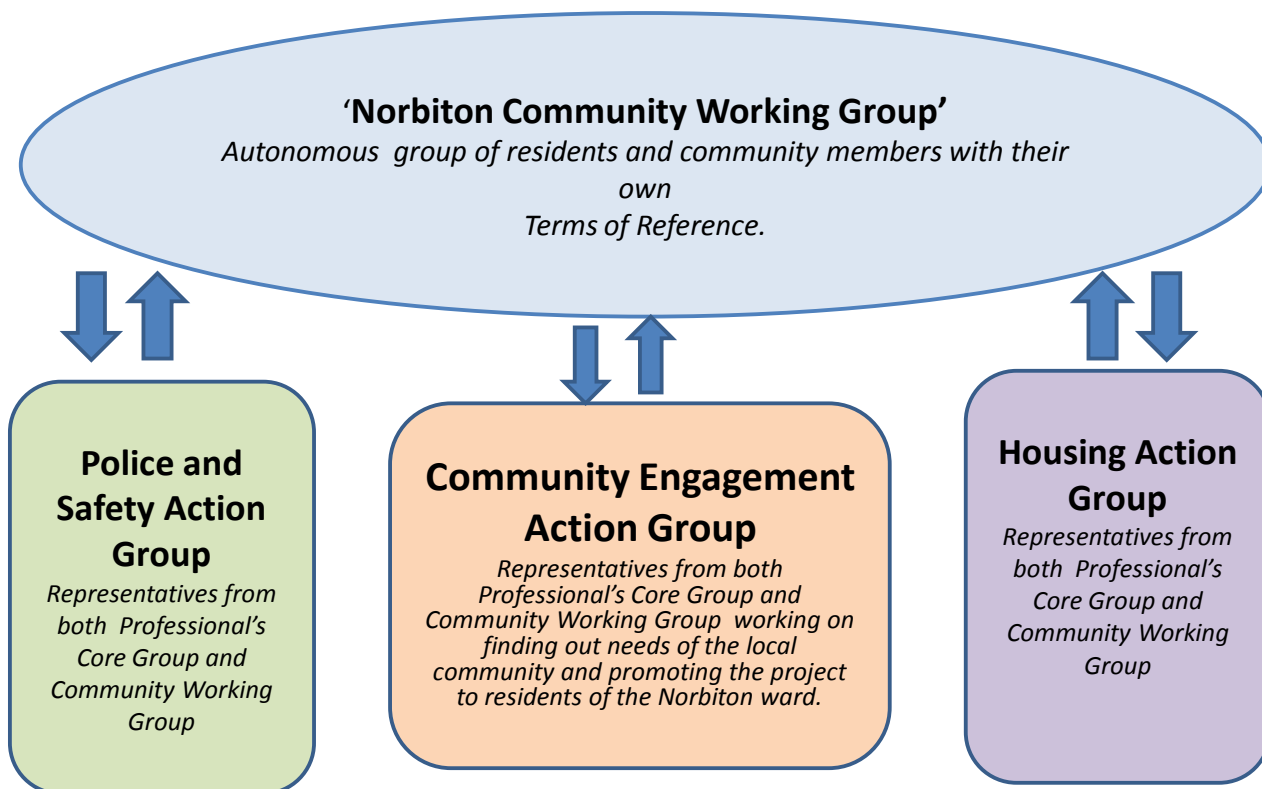
### **Community Budgets**

- Community Budgets prospectus received. Proposal written and submitted. Dean Tyler

requested to be on Professional's Core Team as the Core Team Member responsible for partnerships and community budgets progress.

## **Joint Professional and Community Member's Action Groups**

Joint groups agreed both with Community members at the 10<sup>th</sup> Oct Conference and the 26<sup>th</sup> Oct Community Working Group. Professional's Core Group also identified leads for Housing and Policing as Simon Oelman and Chief Inspector Bill Heasman. Grahame Snelling's Management Team and Gillian Hall who's also identified Helen Terry as Youth Service lead for community youth engagement and youth activities plan for tackling antisocial behaviour.



### **1) Housing Issues**

Simon Oelman nominated as lead for this action group. ECET arranging a planning meeting to hold with Simon.

Senior CDC from ECET to co-ordinate and facilitate meetings with the community.

### **2) Policing, Safety and Youth Activities**

Planning meeting held with Chief Inspector Bill Heasman. Action group approach discussed and explored possibilities of policing resources for these groups.

Initial spend plan discussed with CI Bill Heasman and agreed, RBK invoicing Met Police for MPA 8k funds on behalf of the LIS project.

Gillian Hall submitted £5k spend plan proposal for diversionary youth activities to tackle antisocial

behaviour. Helen Terry has been assigned as Norbiton link to the Youth Service. CWG to discuss proposal and agree spend plan before any commission should take place. Senior CDC from ECET to co-ordinate and facilitate meetings with the community.

### **3) Engagement and identifying the community's needs**

Professional lead to be identified. Communications core team member to be professional representative for Community Engagement planning. Community Research/ Needs Assessment to be identified.

CDW for localities from ECET to co-ordinate and facilitate meetings with the community.

### **Innovation and Social Enterprise Opportunities**

Social Entrepreneur in Resident (SEiR) is arranging Healthy and Sustainable Food Conference in Norbiton jointly with the Environment Centre (who wish to relocate to Norbiton). Growing projects, allotments etc to all be included.

SEiR also investigating raising Decent Homes standards innovation –apprenticeships in contracts to be explored. Kitchen and Bathroom prevention of falls planning to be explored. Affordable childcare and RISE project also all being explored for Norbiton. Social Enterprise partner meeting being held on 17.11.11.

### **Health Improvement/ Promotion Initiatives**

- New Weigh to Go initiative to be trialled in Norbiton (Dietetic Service, Public Health)
- Cook and Eat Healthy Eating Public Health Initiative to be delivered on Cambridge Road Estate (CDW Localities)
- Bumps and Buggies walking group Cambridge Road Estate (Get Active Co-ordinator)

### **Other**

- New Youth Co-ordinator in post –to be involved in the project

### **Potential New Issues:**

#### **RISKS**

- **CWG want community research, resources not identified. Mitigating this by involving the University on exploring scope**
- **Resources being allocated currently from ECET where there are currently community development staff vacancies and demand on posts for other work streams**
- **LIS project Manager has additional role as ECET manager and capacity is stretched. Also taking on other work streams allocated in addition to project managing the LIS.**
- **Financial Management has not been identified and no immediate solution visible**
- **Risk of time lapses in pooling budgets -if lose momentum with partners/ community the project will no longer have credibility**
- **KSP partners need to be engaged and active**
- **Ian Leete has left Cabinet Office –looses consistency**
- **Member Management –risk of losing political will if lack of communications being in place to keep all members informed and up to date on progress**

#### **New Issues**

- **Need to define expectations i.e. 6 weeks notice if needed to attend meetings in North of England**
- **Developing a Community Budget and/ or LIS – proposal brings exploration**
- **Capacity of the ECE team to deliver on action groups –need resources to be leading and allocated from elsewhere i.e. police, housing and university.**
- **Social entrepreneur in residence –innovation exploration**
- **Community members starting to take ownership –wanting to move forward with a**



**community panel, presenting research and representation models. This needs to be balanced with our involvement and support.**

### Work scheduled for next period:

Next Community Working Group (CWG) 16<sup>th</sup> November Evening Meeting

Next Professional's Working Group meeting details

When: (Susan Samuels to confirm venue in Guildhall complex)

- Progress Community Budgets proposal if shortlisted
- 1:1 meetings to be held with Strategic Partner leads including Martyn Jones (Kingston University), Peter Mayhew-Smith (Kingston College) and Jashoda Pindoria (Job Centre plus)
- Arrange meeting with MP Ed Davey/ and/ or invite Mr Davey to the January Conference
- Communication and Engagement Plan review to include member management and additional recruitment drive for CWG.
- 3x Joint Professional and Community Action groups need to be developed for housing, police and community engagement
- Russell and Gary attending meeting with Housing on potential budgets and accountancy resource request
- Attend The Big Eat event and present ONWT project and progress

### What are the key outcomes?

- Community Research informs services of local priorities
- Community Involvement in decision making about local services and spending
- Planned partnership working across Royal Borough Kingston, NHS Kingston, Kingston Chamber of Commerce, The Met Police, Kingston Voluntary Action and Kingston University that deals with local priorities identified by local people
- Partnership action groups address and reduce inequalities in Norbiton
- Improved Health Outcomes for most disadvantaged

**Key Actions from Last Communities Board Meeting:** Communications with Members was raised by Neville Rainford as a risk to the project if Members are not kept up to date on project progress. **Action:** Neville Rainford's primary core role on the project is for member management so a member management communications section for the project plan for keeping members up to date needs to be produced and reporting of any issues/ concerns if raised need to be brought to the attention of the board. Highlight reports should be circulated to members and committees where appropriate to do so.

# Highlight Report

## The One Norbiton Journey in Pictures 31<sup>st</sup> March -10<sup>th</sup> October 2011



Above pictures March 31<sup>st</sup> 2011 Launch Event. Community Members ask a panel of speakers about how this project aims to benefit Norbiton.



Across Left. June 1st 2011.  
Community members sign up to join a Community Working Group and come up with a journey planner of where they see the project going.



23<sup>rd</sup> August 2011. Community members reporting back votes they've gathered on issues important to local people at

'The Big Count'.



10th October.

A Joint Professional's and Community Members' Conference Event.

Speakers invited about the top priorities identified such as Housing and Policing in Norbiton.

# Highlight Report



## One Norbiton Project Gantt Chart Feb 2011 –March 2012

|   | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | March |
|---|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| <b>Item</b>   |     |     |     |     |     |     |     |     |     |     |     |     |     |       |
| LIS Launch  | █   | █   |     |     |     |     |     |     |     |     |     |     |     |       |
| Engagement Activities                                 |     |     | █   |     |     |     |     |     |     |     |     |     |     |       |
| Evaluation of Consultation                            |     |     |     | █   |     |     |     |     |     |     |     |     |     |       |
| Training Community Advocates/ Developing CWG          | █   | █   | █   | █   | █   | █   | █   | █   | █   | █   | █   | █   |     |       |
| Community Development and Health Course Training      |     |     |     |     |     |     |     | █   | █   | █   | █   |     |     |       |
| Community Self-Profiling and Evaluation               |     |     |     |     | █   | █   | █   | █   | █   | █   | █   | █   |     |       |
| Prioritisation Desk Top research exercise             |     |     |     |     | █   |     |     |     |     |     |     |     |     |       |
| Prioritisation community research exercise            |     |     |     |     |     | █   | █   |     |     |     |     |     |     |       |
| Annual Review   |     |     |     |     |     |     | █   |     |     |     |     |     |     |       |
| Report to Kingston Strategic Partnership              |     |     |     |     |     |     |     | █   |     |     |     |     |     |       |
| Resources Allocated                                   |     |     |     |     |     |     |     | █   |     |     |     |     |     |       |
| Joint Professionals and Community Working Group Event |     |     |     |     |     |     |     |     | █   |     |     |     |     |       |
| Accountancy exercise across organisations             |     |     |     | █   | █   | █   | █   | █   | █   | █   | █   | █   | █   | █     |
| Priorities decided and endorsed by CWG and KSP        |     |     |     |     |     |     |     | █   |     |     |     |     |     |       |
| Community Budgets propectus/ funding bid              |     |     |     |     |     |     |     | █   | █   | █   |     |     |     |       |
| Action Groups formed to address top issues            |     |     |     |     |     |     |     |     | █   | █   |     |     |     |       |
| External Evaluation carried out                       |     |     |     |     |     |     | █   | █   | █   | █   | █   | █   |     |       |
| Action Group formed for Community Research            |     |     |     |     |     |     |     |     |     | █   |     |     |     |       |
| Agree Community Research approach with CWG            |     |     |     |     |     |     |     |     |     | █   | █   | █   |     |       |
| Terms of Reference established for CWG                |     |     |     |     |     |     |     | █   | █   |     |     |     |     |       |
| Met Police Association spend plan developed with CWG  |     |     |     |     |     |     |     | █   | █   | █   |     |     |     |       |
| Recruitment drive for CWG                             |     |     |     |     |     |     |     |     |     | █   |     |     |     |       |
| EQIA  |     |     |     |     |     |     | █   |     |     | █   | █   |     |     |       |
| Risks log   |     |     |     |     |     |     | █   | █   |     |     |     |     |     |       |
| Communications plan                                   |     | █   |     |     |     |     | █   | █   | █   | █   |     |     |     |       |
| Annual Event Launch One Year On                       |     |     |     |     |     |     |     |     |     |     |     |     |     | █     |