

'ONE NORBITON, WORKING TOGETHER'

Meeting Title: Engagement Sub-Group

Date and Time: Wednesday 18th January 2012 at 7pm ~ 8.30pm

Venue Address: tbc

Chair: Davinder Lail

Note Taker: tbc

AGENDA

Item	Time	Description	For	Who
1.	7.00	Welcome and Introductions	Info	DL
2.	7.10	Objectives and Terms of Ref for the sub-group Aim: to brainstorm ideas for the objectives and terms of ref for the group.	Discussion	DL
3.	7.30	Proposals for engaging Norbiton residents Aim: to agree the ways in which we will engage Norbiton residents and how we will take them forward. Issues to discuss: - ways of engaging a representative number of people - working with existing community groups - means of communicating (internet, mailouts etc) - available resources and who will do what to take things forward	Discussion & Agreement	MD
4.	8.10	Engagement opportunity at Norbiton healthy eating event Aims: to listen to Eleanor's ideas for how we can use this event to gain experience of engaging with the community to develop project ideas. To invite one or two people from the engagement group to attend.	Agreement	EJ
5.	8.25	AOB		DL
6.		Date of next meeting		DL