



ONE NORBITON

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MEETING OF THE ONE NORBITON BOARD ON TUESDAY 7th May 2013 AT 6pm WILL TAKE 11 COMBERTON, Eureka Rd

Present: Mike D'Souza (Chair) Jill Preston (Secretary) John Hall, Harry Hall. Elaine Kennedy

DRAFT MINUTES

1. APOLOGIES AND INTRODUCTIONS

None

2. TO RECEIVE MINUTES OF MEETING HELD ON 4TH APRIL 2013

These were **unanimously agreed**

3. MATTERS ARISING:

a) **To update on One Norbiton bank account** – MDS reported that despite prolonged negotiations with Lloyds TSB the account remains dormant. He produced a letter requested by the bank which confirms that all account signatories are prepared to guarantee the company to the level of £1. **This was unanimously agreed.** It was also agreed that MDS and JP pursue the possibility of opening an account with HSBC as a safeguard against the Lloyds TSB account failing. This has now become a serious matter as there are several agencies waiting to deposit funds in the One Norbiton account.

b) **10 Year Plan review** – It was agreed that this item be carried forward for discussion at the teambuilding event on 18th June. JP presented a draft Gantt chart which will be used to help with this task.

c) **Norbiton First funding applications for 2013** – It was agreed that the funding for 2013/14 be requested to assist with the administration and office facilities in the soon to be 'One Norbiton' office based at the old laundry premises on Cambridge Gardens.

d) **E- democracy** – JH has drafted a form which was submitted and agreed at the meeting. It was also agreed that CWG members be encouraged to become members of the E-democracy forum to help achieve the initial 25 members. Once this has been done there will be an expectation that 100 email addresses be signed up before the Forum becomes active. It was agreed that One Norbiton access the contacts already gathered through previous avenues.

4. ONE NORBITON OFFICE

It was reported that Simon Oelman has invited ON members to look at the premises now that they have been vacated. It was agreed that a date be set for w/c 13th May, if possible. It was also agreed that a plan of action be drafted as part of the previously mentioned gantt chart to ensure that plans are in place to agree the lease, sort insurance, plan office furniture and supplies etc. It was decided that this be part of the Team Building event.

5. ON TEAMBUILDING EVENT – 18TH JUNE

EK reported on the plans that have been made for this event, including the project planner (appendix 1) This was agreed

6. DUKE'S TAVERN UPDATE

HH reported that Mr Mahon has now met with both JP and himself and then MDS and JP in an effort to negotiate a solution to this application. He also reported that the next stage of this project will be to hold a public meeting so that the project can be fully debated in public. This is expected to take place in the last week of May, pending a decision by RBK Contact Centre. Once the date has been finalised key participants such as Mr Mahon, RBK and Norbiton Councillors will also be invited to the meeting. It was agreed that the press will also be informed of the event.

7. ANY OTHER BUSINESS

There was no other business

MEETING CLOSED pm