



'ONE NORBITON, WORKING TOGETHER'

Meeting Title: Community Working Group
Date and Time: 6.30pm on 24th January 2013
Venue Address: QUEEN MARY'S HALL, CAMBRIDGE GARDENS

Present	Dr Mike D'Souza Harry Hall Elaine Kennedy	Chair Vice Chair Director	Jill Preston John Hall Alma White	Secretary Director Resident
In attendance	Doreen Gardiner Sheila Griffin Chris Coke Thea Lloyd Nick Kilby	Resident Community Volunteer Community Volunteer Resident Save the World	Rev Peter Holmes Ed Naylor Maundy Todd Jo Butcher	Resident Resident Community on Thames Save the World
Apologies				

	MINUTES	Action
1	<p><u>WELCOME AND INTRODUCTIONS</u></p> <p>The Chair opened the meeting and welcomed Maundy Todd from Community on Thames, Jo Butcher and Nick Kilby from 'Save the World'</p>	
2	<p><u>TO AGREE MINUTES OF MEETING HELD ON 13TH DECEMBER 2012</u></p> <p>Page 2 – HH stated that he had no recollection of saying that CRERA had decided to wait to consult until the weather improves in March. Those present who had also been at the last meeting confirmed that this was an accurate minute.</p> <p>Page 3 – HH stated that the in item 7 (Surrey Sports Centre) the word 'an alternative bid' be changed to 'declared and interest. This would then read:</p> <p><i>'Surrey Sports Centre including funding – HH reported that Save the World have also declared an interest in the SSC refurbishment project. ...'</i></p> <p>The minutes were agreed with this amendment</p>	
3	<p><u>MATTERS ARISING:</u></p> <p>a) Complaint from Tim Bell – MDS explained that although TB had requested that HH investigate his complaint, this was not possible given that HH is a member of CRERA who are co-complainants. Therefore, as the next most senior officer, JP had been asked to investigate TB's complaint. JP referred all present to the report circulated with the paperwork for this meeting which presents the details of TB's rebuttal alongside the actual minutes that are on record. This had been</p>	

	<p>sent to HH with a report stating that MDS acknowledged that he ought to have given TB sight of the document prior to circulation and for that he has apologised. As a result of this HH had stated that he would present the report and the apology offer to TB and CRERA. To date there has been no response. Those present accepted the findings of this report. (Appendix 1)</p> <p>As a result of the TB complaint MDS reported that he is now making a complaint against TB for vexatious behaviour and time-wasting. It was agreed that this be discussed more fully under item 4</p> <p>b) One off payments to Cambridge Gardens and Cambridge Rd Estate – It was noted that Denise Parry had submitted a report outlining the results of the Cambridge Gardens consultation. However, there has been no progress made on the CRE consultation. HH stated that he had no update on CRERA’s plans as he had not attended their last meeting. There was also no update on any deadlines that are in place for spending the money. PH reported that SO has stated that there is no danger of losing the funds due to deadlines having been put in place. This matter had been discussed at the 8th January Housing, Environment and Neighbourhood (HEN) sub group but the problem seems to be that there has been no feedback since then. It was agreed that the Chair contact SO to say that One Norbiton CWG are happy to leave this matter to CRERA until 13th February but if there had been no action by then ON and CREst would offer to take on the task.</p> <p>It was also reported that the Labour Party had been in contact to say that they had been carrying out a consultation on the future use of Waters Square. This would be discussed further at the next HEN meeting.</p> <p>c) Surrey Save progress – This had been discussed at the Community Engagement Group and with EN and as a result a meeting has been arranged between all parties, including KVA, on 1st February in Tadlow.</p> <p>d) Task Force update – The Chair reported that he and JP are scheduled to meet with SO next week to discuss how best to put this plan in to operation with regard to tasks that need doing, working with RBK partners etc.</p> <p>In addition there are other tasks which need to be completed to move the project forwards such as finalising a ON bank account and registering One Norbiton on the data protection register.</p>	<p>HH</p> <p>MDS</p> <p>MDS, JP EN</p> <p>MDS JP</p>
<p>4</p>	<p><u>CODE OF CONDUCT – TIM BELL</u></p> <p>The Chair opened this item by stating that TB had been invited to attend this meeting to put forward his point of view or to send a delegate to speak on his behalf. He regretted the fact that TB was not present but felt that this was an issue which had been going on for more than a year and it needed to be dealt with or risk losing more key CWG members. Communication with TB had become difficult as he had requested that email contact with him ceases.</p> <p>There was a lengthy discussion during which members were invited to speak on TB’s behalf if they wished. At the end of the debate the following motion was proposed by the Chair and Seconded by D. Gardiner</p>	

	<p>'Because the accumulation of vexatious behaviour by Mr Tim Bell is seriously threatening its function, the Community Working Group of One Norbiton votes that he be excluded from all future committee meetings held in the name of One Norbiton'</p> <p>For: 7 Against: 3 Abstentions: 1 Motion carried</p> <p>It was agreed that the Chair write to TB and inform him of this tomorrow. This will be in the form of a hand delivered letter to comply with TB's wish for email correspondence to cease.</p>	
5	<p><u>SURREY SPORTS CENTRE – update and discussion with 'Save the World'</u></p> <p>HH introduced Jo Butcher and Nick Kilby who are trustees of 'Save the World'. JB explained that STW had become involved as their current office premises are no longer available and they need to relocate. Therefore they had been in touch with SO to express and interest in the Surrey Sports Centre project. As a result they have met with HH and other CWG members and also with SO. The purpose of their attending the CWG was to discuss whether a partnership between ON and STC should go ahead. If so then there is a need to agree key matters such as future governance, timescales, funding and lease arrangements. This would be vital to ensure that the local community and its needs are protected. At present STW have £35k towards funding but it is envisaged that the overall costs will be £300k. Therefore the partnership will need to apply for funding from agencies such as the Big Lottery.</p> <p>Following discussion it was agreed that HH, PS, NK ,JB and SO meet in the near future to draw up an 'upfront' legal lease agreement. It was agreed that HH lead this project on behalf of ON. It was also agreed that a consultation event be held in the near future to discover what the communities priorities are and then NK will put in place a timeline for future action</p>	<p>HH</p> <p>HH PH</p>
6	<p><u>WORKSHOPS FEEDBACK</u></p> <p>a) NEETS project – (including discussion with Maundy Todd) EN introduced Maundy Toss who runs a social enterprise called 'Community on Thames'. This involves a membership including local businesses, hospital, university etc and is run on a 'not for profit' basis. CoT have been government funded and have use of free office space locally with facilities such as video/media, computers, meeting room etc.</p> <p>They specialize in helping people who have not been able to work due to various problems such as disability, addictions, ill health or lack of skills. They are currently very keen to become involved with the ON NEETs project as they feel that they can offer a positive outcome for those who are sent to them. However, they are facing the problem of being unable to identify those in need of help.</p>	

	<p>They work on a 'one-to-one' basis and are happy to take on the hardest of cases . Lack of education, age and current skills are not a barrier.</p> <p>MT also stated that she advises on a Government Committee tackling Worklessness.</p> <p>It was agreed that there is a need for ON to work in partnership with CoT and similar agencies. ON priority will be to identify those in need of help. EN reported that the challenge of ON given details of those needing help now looks more promising. There is currently a funding bid in place from Neil Bedessi which aims to attract those in need via media and other means. The workshop session to discuss this had been very successful and we now await feedback from Local Government Information Unit (LGIU)</p> <p>b) Community Safety – This had been another very successful workshop which had focused on the priority of employing Community Ranger/Guardians. EK has submitted a document with a draft Job Spec and requirements which is currently being discussed at the Police and Safety sub group.</p>	
7	<p><u>SUB GROUP FEEDBACK:</u></p> <p>a) Housing ,Environment & Neighbourhood – PH reported that at the last meeting the Action Plan had been reviewed to include priorities identified as the 'Environment and Neighbourhood' part of the group. PH reported that he is pleased that the Housing Needs and Homelessness Forum is now up and running as there are increasing concerns that changes in the benefit system which are due to take place between April and September will have a bad impact on residents. PH then raised the matter of the Task Force project and questioned who will be actually running this project as he had been under the impression that this would be his responsibility. MDS explained that the Task Force will operate through all of the sub groups and be overseen by the Board. This was agreed. It was also reported that the deadline for the Waters Square consultation is 14th February so it was felt that there needs to be a HEN subgroup meeting to discuss this. PH finished by reporting that they have had 190 through the night shelter since it was created – which accommodated 12 people per night.</p> <p>b) Finance & Admin – JP reported that an application had been completed for a bank account in the name of One Norbiton. In addition there are plans to work on the draft Constitution and Standing Orders/Procedures. An updated draft will be circulated once it is ready. JP also highlighted the report which has been drafted by MDS concerning the possibility of ON holding funds in the future (appendix 2) It was agreed that ON are not in a position to take on the responsibility of becoming fund holders on any other than a minimal scale at the moment. A copy of this report will be tabled at the forthcoming PCG meeting. There is a meeting planned for 2nd February with HS from Kingston University to discuss governance of ON.</p> <p>c) Community Engagement – See minutes of last meeting already circulated A key focus at present is the 'e-democracy' project which has just started via KVA.</p>	

<p>d) e) f)</p>	<p>In addition KVA are assisting with plans for spending the £5k from RBK Comms committee by advising on ways to reach the community. Sorrell Parsons has been sent drafts of the poster and calendar and will report back.</p> <p>Employment 16–24 & Income Maximization – see above</p> <p>Youth Activities – No report</p> <p>Police and Safety – see report sent with meeting paperwork. SG also reported that the Neighbourhood Watch project is progressing well. She now has volunteers to co-ordinate the scheme in 'the 4 C's', Norbiton Common Road, Hawks Road and Albert Road. Safer Neighbourhood Police have the email addresses gathered but there has been some delay processing them.</p>	
<p>8</p>	<p><u>ANY OTHER BUSINESS</u></p> <p>No other business was raised</p> <p><u>DATE AND TIME OF NEXT MEETING:</u></p> <p>13th February 2013 6pm Piper Hall</p>	

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