



## ‘ONE NORBITON, WORKING TOGETHER’

**Meeting Title:** Community Working Group  
**Date and Time:** 6.30pm on 13<sup>th</sup> February 2013  
**Venue Address:** PIPER HALL

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| <b>Present</b>       | Dr Mike D’Souza<br>Harry Hall<br>Elaine Kennedy<br>Ed Naylor<br>Clive Clarke<br>Rashid Laher | Chair<br>Vice Chair<br>Director<br>Member<br>Member<br>Member | Jill Preston<br>John Hall<br>Doreen Gardiner<br>Peter Jeens<br>Thea Lloyd<br>David Ryder Mills | Secretary<br>Director<br>Member<br>Director<br>Member<br>Councillor |
| <b>In attendance</b> | Jo Butcher<br>Able   | Save the World  | Linda ?  | Save the World  |
| <b>Apologies</b>     | Alma White   | Member  | Sheila Griffin<br>Chris Coke   | Community Volunteer<br>Community Volunteer                          |

| MINUTES |  |
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| 1       | <p><b><u>WELCOME AND INTRODUCTIONS</u></b></p> <p>The Chair opened the meeting and welcomed all present</p>  |
| 2       | <p><b><u>TO AGREE MINUTES OF MEETING HELD 24<sup>th</sup> JANUARY 2013</u></b></p> <p>JP reported that members had pointed out some inaccuracies which have been incorporated and distributed as Version 2. This was accepted.</p>   |
| 3       | <p><b><u>MATTERS ARISING:</u></b></p> <p>a) <b><u>Complaint from Tim Bell</u></b></p> <p>The Chair reported that he had delivered a letter to TB informing him of the actions approved at the 24<sup>th</sup> January meeting. This had been met with threats of formal actions on behalf of TB from the Federation of Kingston Residents Associations. However, this response had been fully and thoroughly debated at the Director’s meeting where a response had been compiled and sent ( see appendix 2) The Chair went on to report that he had received a letter from TB though the post. In line with the actions agreed at the last meeting [TB has requested that there be no further contact] this has been returned to Alan Griffiths who we believe to be Vice Chair of CRERA. This includes an apology from the Chair to CRERA for failing to circulate the discussion document ‘Failure to…£75k’. This was presented to CWG members and the response to TB was agreed without dissent ( appendix 3)</p> <p>It was further agreed that there be no further correspondence with TB.</p> <p>b) <b><u>One off payments to CRE and CG</u></b> – HH reported that CRERA have now</p> |

HH

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| <p>c)</p> <p>d)</p> | <p>completed this consultation.</p> <p><b>Surrey Save update</b> – It was reported that there had been an initial meeting with MG of Surrey Save but there had been little progress as he announced that he would no longer be working on this project. A further date has been set to meet with the new scheme manager.</p> <p><b>Task force update</b> – MDS reported that he and JP had met with Simon Oelman [SO] which had resulted in some positive outcomes. One of these was the information that MEARS need not be sole contractors for maintenance and repairs on the estates which could allow ON to pursue alternative avenues if necessary. A key concern when we action repairs via the Task Force will be to ensure that there is quality control standard There had also been discussions about possible expansion of office space for ON/CREst whilst we are waiting for the CG Laundry to become vacant.</p> | <p>EN</p> <p>MDS, JP</p> <p>MDS<br/>JP</p> |
| <p>4.</p>           | <p><b><u>SURREY SPORTS CENTRE</u></b></p> <p>HH explained that he had invited Jo Butcher and Linda? From Save the World ( STW) who are keen to seek the opinions of the CWG about what they would like to see featured in the refurbished Centre. This was debated at length by those present. JB then proposed that she will use the content of the debate to create a ‘Top 10’ aims/objectives. A workshop was proposed so that anyone interested in this project can attend to put forward thoughts and ideas, take a more detailed look at the layout and general architecture and generally scope how best to attract funding for the project. JB and HH agreed to plan for a more detailed session in the second week of March and inform CWG members of the details</p>   | <p>JB<br/>HH</p>                           |
| <p>5</p>            | <p><b><u>GETTING A PICTURE OF NORBITON NOW</u></b></p> <p>PJ introduced Able, a local volunteer who has offered to create a video record of the work being done by the ON Task force and other projects. It was generally agreed that it would benefit the ON project to have a record of ‘before ‘ and ‘after’ projects such as the Task Force Everyone was encouraged to take a pictorial record of problem areas and general ‘eyesores’ within the Norbiton Ward and forward them to JH who will log them. However, it was also agreed that Able will need a detailed ‘script’ of what we need and by when. It was also agreed that he will be reimbursed with agreed ‘out of pocket’ expenses. This project will be reviewed in 3 months.</p>  | <p>PJ<br/>JH</p>                           |
| <p>6</p>            | <p><b><u>TO AGREE FUTURE GUESTS</u></b></p> <p>The Chair referred those present to the ON planner which has been circulated to everyone. This included a suggestion of key topics which will need to be addressed by ON and suggested guests each month. The general schedule was agreed but with the following changes:</p> <p>March – Jerry Irving, Chamber of Commerce<br/>April – David Smith /Public Health ( but please see item 8)</p>  | <p>JP<br/>MDS</p>                          |
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| <p>7.</p> <p>a)</p> <p>b)</p> <p>c)</p> <p>d)</p> <p>e)</p> <p>f)</p> | <p><b><u>SUB GROUP FEEDBACK</u></b></p> <p><b>Police and Safety</b> – EK reported that the main focus at present is on both the ON Neighbourhood Watch ‘plus’ project and plans to recruit community wardens. At present NHW has 4 roads actively up and running with more in the pipeline. MDS thanked all of those who have worked towards this for their effort but expressed concern that the addresses do not seem to be the property of ON, even though they are collected under the Data Protection Registration gifted by MDS who is a ‘Caldecote Guardian’. It was agreed that the delay in receiving an updated list of recruits be investigated.</p> <p>EK also reported that members of the P&amp;S sub group have made plans to visit Hammersmith &amp; White City where a similar scheme is already running</p> <p><b>Housing, Environment and Neighbourhood</b> – Minutes from the last meeting are attached ( appendix 3)</p> <p><b>Finance and Admin</b> – JP reported that there have been a few set– backs with the bank account which have hopefully now been resolved as the ‘Madingely Fire Fund’ account is due to close at the end of February. The Directors and Trustees of both CREst and ON have agreed that the name of this account be changed to ‘One Norbiton’ and that the funds currently held by CREst on behalf of ON be transferred as soon as this has been done.</p> <p>JP also reported that there is now a need to agree a ‘Constitution and Standing Orders’ so that all procedures within the revised Community Working Group/Community Forum are clear. This will include behaviour, minutes procedures and all other policies. A draft of this has been circulated ( appendix 4) and DG has agreed to co–ordinate suggested amendments.</p> <p>Attention was also drawn to the document circulated by the Chair concerning the possible handling of future budgets ( appendix 5) It was agreed that at present ON are not in a position to handle very large amounts and that the proposals in MDS’s document adopted</p> <p><b>Community Engagement</b> – Minutes from the last meeting are attached ( appendix 6) The Chair also reported that there has been a meeting to discuss ‘e–democracy’ as reported in the minutes. However it had come as something of a surprise to MDS, JH and JP to learn that this is not actually a concept but in fact an American company. KW from Superhighways had also attended this meeting and expressed concern that this may be a case where we involve a company unknown to us when in fact KVA/Superhighways already have the tools to run this ‘in house’</p> <p><b>Income maximization &amp; Employment 16– 24</b> – EN delivered a report attached as ( appendix 7)</p> <p><b>Youth Activities</b> – PJ reported that there had been no significant advances.</p> |
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| 8. | <p><b><u>END OF PILOT SYMPOSIUM</u></b></p> <p>MDS referred to his suggested plan for an ‘end of pilot symposium’ ( appendix 9). Following discussion it was agreed that, rather than hold an event in March, it would be better to wait until April and invite key figures such as David Smith, Ed Davey etc. In this way it would give a clear signal that this is a forward looking project. MDS responded by explaining that Dean Tyler is anxious to hold an event before the end of March deadline to establish what has been achieved so that he can include CWG opinions in the end of pilot report. EN suggested that this could also happen in March as CWG would be prepared to attend such an event. However, it was important that the main focus be on the future. This was unanimously agreed. MDS reported that he and JP were scheduled to meet with DT at the end of the week and will report this to him.</p> | MDS<br>JP |
| 8  | <p><b><u>ANY OTHER BUSINESS</u></b></p> <p><b>Norbiton Station</b> – attention was drawn to the fact the Cllr Steven Brister has launched a petition to seek support for the ON priority task of getting the platform raised at Norbiton Station. Those present expressed a willingness to work on this project. JH agreed to put this petition on the ON website in an effort to seek support from residents</p>  | JH        |
| 9. | <p><b><u>DATE AND TIME OF NEXT MEETING:</u></b></p> <p>11<sup>th</sup> March 2013 6.30pm Piper Hall</p>  |           |