



## 'ONE NORBITON, WORKING TOGETHER'

**Meeting Title:** Community Working Group  
**Date and Time:** 6.30pm on 11<sup>th</sup> February 2014

**Venue Address:** Piper Hall, Piper Road

**Chair:** Dr Mike D'Souza

**Secretary:** Jill Preston

**Present:** Dr M D'Souza, [Chair] J. Preston J. Hall, C. Coke, Sheena  
 Raschid Laher, Mayor P. Shelton M. Todd, PCSO Roz, PCSO Christmas,  
 Neville Rainsford PC Belton

**Apologies:** H. Hall, E. Kennedy, C. Clarke A. White, T Lloyd, S. Griffen  
 E. Naylor

### DRAFT Minutes

		ACTION
1	<p><b><u>WELCOME AND INTRODUCTIONS</u></b></p> <p>The Chair welcomed all those present and asked everyone to introduce themselves. He stated that he was delighted to welcome Mayor Penny Shelton, Neville Rainsford and the Safer Neighbourhood team</p>	
2	<p><b><u>MINUTES OF 20<sup>th</sup> JANUARY 2014</u></b></p> <p>All agreed</p>	
3.	<p><b><u>MATTERS ARISING ( NOT COVERED ELSEWHERE)</u></b></p> <p><b>a) Community Assets – Clarification from Neville Rainsford -</b> NR explained that there have been a couple of items introduced as part of the 2012 Localism Act. These include 'Community Right to Bid' and 'Community Right to Challenge'. Details for both of these can be found on the RBK website.</p> <p>NR explained that ON would probably struggle with the former given our infancy and lack of solid funding. However, if we agree that there is a project where we feel that we can run it better we should put together a business case and submit it. There are two 2 week 'windows' in which to do this – 1<sup>st</sup> -14<sup>th</sup> April and 1<sup>st</sup> – 14<sup>th</sup> October: Links are listed below.</p> <p><a href="http://www.kingston.gov.uk/info/200162/doing_business_with_kingston_council/325/form_right_to_challenge-expression_of_interest-16k">http://www.kingston.gov.uk/info/200162/doing_business_with_kingston_council/325/form_right_to_challenge-expression_of_interest-16k</a></p> <p><a href="http://www.kingston.gov.uk/info/200162/doing_business_with_kingston_council/122/community_right_to_bid-17k">http://www.kingston.gov.uk/info/200162/doing_business_with_kingston_council/122/community_right_to_bid-17k</a></p>	NR

4	<p><b><u>INTRODUCTION TO NEW REPRESENTATIVE FROM NORBITON 'SAFER NEIGHBOURHOOD' TEAM</u></b></p> <p>Minutes from the latest Police and Safety meeting are attached</p> <p>PS expressed her concern that the change from the original Safer Neighbourhood Panel may have resulted in a loss of volunteer residents. It was agreed that these concerns be raised with EK – who is now chairing this subgroup. She will be provided with details of both previous members and those who have shown an interest since then. JP agreed to consult with PS regarding who should be invited in the future.</p> <p>The Safer Neighbourhood Team introduced themselves and invited a discussion about current concerns within Norbiton. The matter of reported crimes was discussed and it was agreed that residents be encouraged to report incidents calling 101 even if they had no expectation of a resolution. This will help the police database to compile a more accurate list of local crime.</p> <p>As minutes from the latest meeting show, the number of residents participating in Neighbourhood Watch is increasing. MDS expressed his satisfaction that CI Heasman has agreed to add a request at the end of Neighbourhood Watch correspondence for Norbiton seeking permission for One Norbiton to have access to their addresses.</p>	<p>EK PS/JP</p> <p>All</p>
5.	<p><b><u>DISCUSSION WITH NEVILLE RAINSFORD CONCERNING NEIGHBOURHOOD MANAGEMENT PLANNING .</u></b></p> <p>NR encouraged the ON CWG group to work with the RBK Neighbourhood Planning Team in the future to prepare a future action plan and encourage Norbiton residents establish a cohesive community 'voice'.</p> <p>MDS reported that he hopes to resurrect the Community Engagement Group under the leadership of John Hall to formulate a plan of action.</p>	<p>NR</p> <p>JH</p>
6.	<p><b><u>E DEMOCRACY AND INCREASED COMMUNITY ENGAGEMENT – incl report from MDS on future plans [ attached]</u></b></p> <p>JH reported that the forum currently has 105 members and encouraged those present to both actively recruit more members and to use the facility to generate debate.</p> <p>MDS referred those present to the document he has circulated outlining future plans and seeking a response from all Norbiton residents that we have contact details for to list their priority views as to how the current budget will be spent. This document was unanimously agreed. MDS and JP will revise the document to make it more 'user friendly' and circulate it within 7 days. This will provide sufficient feedback for us to meet with HG at KVA when future budgets and actions are agreed.</p>	<p>JH MDS</p> <p>MDS JP</p>

	<p>In order to encourage greater resident involvement . MDS proposed that CWG meetings be moved to afternoons for a trial period. This was agreed with JP tasked with contacting the Housing Contact Centre to check hall availability</p> <p>In addition, it was also agreed that ON plan more social events to entice those not interested in formal meetings. PS mentioned a Charity Quiz for the Mayors Trust which JP agreed to pursue.</p>	JP
7	<p><b><u>COMPLETION OF 'One year after pilot' REPORT</u></b></p> <p>MDS stated that there are plans to write a 'One Year After the Pilot' report which will be sent to LGIU, Cabinet Office and Strategic Partners. It was agreed that all those who wish to have an input send their comments to JP</p>	All
8	<p><b><u>PRIORITY GROUP FEEDBACK/REPORTS</u></b></p> <p><b>a) Police and Safety – incl community warden – see earlier</b></p> <p><b>b) NEETS &amp; income maximization</b> – MT reported that her organization has been focusing on recruiting local youngsters in order to encourage them to participate in a Barclay's Bank led 'pre-employment' programme. She expressed her thanks to HH for his help guiding her around the local area. In addition MT was pursuing 2 other companies who have expressed an interest in possibly taking on apprentices. A copy of her latest info leaflet was circulated to those present – a PDF has also been distributed to all other interested parties or organisations</p> <p><b>c) Office/Community Shop</b> – MDS reported that a further email has been sent to RBK seeking permission for ON to manage toe Community Shop. Copies of this correspondence have been circulated.</p> <p><b>d) Surrey Save</b> - There has been a meeting with all interested parties to revise the promotional material that is being circulated. This targets those interested in small loans and those hoping to consolidate credit cards and other loans. It is hoped that this will help to alleviate stress for those suffering high interest debts. The new leaflet will be distributed using our 'Task Force' and will join with items in CReSt Newsletter, Websites and other methods of communication.</p>	<p>EK MT</p> <p>JP EN</p>
9	<p><b><u>DIRECTORS' FEEDBACK:</u></b></p> <p><b>Minutes Of Meeting Held On 29<sup>th</sup> January</b></p> <p>Draft minutes from this meeting were circulated with documents for this meeting</p>	
10	<p><b><u>ANY OTHER BUSINESS -</u></b></p> <p><b>Date And Time Of Next Meeting:</b></p> <p>11<sup>th</sup> March 2014 .30PM QUEEN MARY'S HALL– now confirmed</p>	JP